



Your Wedding Photography Booking Process

From Your Initial Enquiry, To Your Big Day



1 Initial Enquiry

Once I have confirmed that I have your date available, feel free to book a phone call with me or request to book straight away.

Week 1



2 Sign Contract

If you'd like to make a booking, I will send you a contract to read through and sign online.

3 Pay 15% Deposit

Once you have signed your contract online, you will then be taken to a payment page to pay your deposit. Once paid, you will then be officially booked in!



Week 2

4 Welcome to your portal

I will send you your login details for your photography portal. Here you will be able to access your contract, invoices, forms and other useful information.

5 Locations Form

I will send you a 'locations' form to fill in with the addresses of your bridal/groom prep, ceremony and wedding reception (depending on your chosen package).

6 Pay Balance

Two months before your big day, I will send you a reminder to pay your remaining balance (85%).

Simply login to your portal, view your invoice and send your payment. Your invoice will be updated automatically.



7 Arrange a Zoom Meeting

Four weeks before your wedding, I will email you a link to book your Zoom meeting with me. Select your preferred date/time on my calendar. You will receive an email confirmation from me afterwards with the link to access the Zoom on the day.



8 Timings Form

Once your Zoom meeting has been confirmed, I will send you my 'timings' form to fill in. You will be able to add the times for different parts of your day, so that we can go through each section in your Zoom meeting.



9 Zoom Call

On our Zoom call, we will go through the timings of your wedding, and have a good chat about your big day. There will be plenty of time for you to ask any questions too.



10 Group Photos Form

After your Zoom call, I will send you a list of possible group photos you may like to have taken. Tick the ones you would like, and add any extras. I will have this list on the day to help organise everyone.



I'll drop you a message a day before your wedding to check in, then I'll see you on your big day!

